



**Minutes of Meeting held on Wednesday, September 9, 2020
at 6.15 pm in Kaimhill School via Teams**

PRESENT:

Parent members: Colleen Castillo (chair), Julie Donald, Carol McKerron,
Katie Rose, Allana Watson

Co-opted Members: Charlotte Serna, Susie Webster, June Rae (Clerk)

Item		Action
1. Apologies	John Amalanand, Arline Walker	
2. Approval of previous minutes	The minutes were proposed by Colleen and seconded by Allana . Colleen confirmed the resignation of Tim McIlroy from the Parent Council and said she had sent a thank you card to him.	
3. Finance and Fund-raising Update	The current balance is around £4,200.00 with a payment of about £100 for two gate signs still to be made. Money also needs to be laid aside for the P7 trip to Cromdale (36 x £30 = £1080.00). The balance is lower than normal for this time of year due to there being no Summer Fair, and there will be no Christmas Fair either. It is proposed to hold a whole school fund-raising initiative, with this being done in individual classes to preserve the bubbles. This could be differentiated to suit the age and stage of the children, and ideas are to be sought from the children, staff and parents. A sponsored walk or a virtual talent show were suggested at the meeting, although a talent show is difficult as the children are not currently allowed to sing. Colleen advised that many items had been bought to sell at the Christmas boutique, and that these were available if useful. The Parent Council books have been audited and will be submitted to Donna Cuthill.	JR/ SW CC/ AW
4. School Update	See attached. The priority has been to establish all the new procedures, which are being adhered to. Some children are struggling with coming back after the long break, but we are lucky to have plenty of PSA support. Robertson staff have been very helpful, and grateful thanks also go to the Parent Council for their provision of resources for both staff and children. There have been weekly staff meetings to address any concerns. The curriculum focus is on health and well-being. Ian commented that Kaimhill staff are doing a fantastic job, and wondered if it was sustainable going forward. Susie replied that it would have to be. A new mindset will have to be found but support is in place, and she is exploring any virtual offers with third sector partners. The school is also trying to re-establish previous patterns in line with risk assessments, and held the first virtual assembly last week, which	

	<p>the children loved. COGS will continue using Google classrooms, and castle leader elections will be held.</p> <p>A homework consultation has been sent out electronically to build on the digital offering during lockdown and the increased parental awareness this enabled. Children and staff will also be consulted. Susie is in the process of finalising the SQIP, which will be shared at the next meeting, and the school vision is to be updated too.</p> <p>There is a budget meeting next week, and Susie is hoping eventually to be able to buy a Chromebook for every pupil, which will also act as a contingency backup should we go back into lockdown.</p> <p>The subject of communication was also raised by Katie and Julie, due to parents not being able to meet with teachers or get progress updates, especially for new families. This difficulty was acknowledged and ways of improving communication are being looked at and will form part of the next phase of work.</p> <p>The issue of outdoor shelter was raised by Julie, particularly as the winter approaches. Ian thought this would be a Council-wide issue and had raised it but had not had an answer. Susie will also raise it at a Head Teachers' meeting.</p>	IY/SW
5. AGM Arrangements	<p>It was agreed that this would take place virtually on Wednesday, September 30, 2020, at 6.15 pm. An email will be sent out to all parents asking if they wish to opt in, and a Teams link will be sent to those who wish to participate. A video presentation made by the children will be shown.</p>	JR SW
7. Parking	<p>There continues to be examples of dangerous driving and parking at the school gates, and traffic wardens have patrolled on occasion. There has been no improvement in driver behaviour, but more signs are coming which will hopefully help. Recently a traffic warden on site explained that a driver can park for up to five minutes on double yellow lines before being issued with a parking ticket. Parking on zig zag lines however merits an instant ticket. The Parent Council has emailed all 3 local councillors for support and emailed the traffic management team at Aberdeen city council re a 'school exclusion zone' for double yellow lines, which would mean no waiting at all on double yellows around the school; we are awaiting them assessing the situation at Kaimhill and they will let us know their findings. There are currently no zig zag lines at the Two Mile Cross entrance, and Ian Yuill is to request that these be painted. However, he advised that this is a legal process and could take months to be implemented. Registration numbers of offending vehicles should be taken and the police informed, which he is happy to help with.</p>	IY/CC IY
8. Correspondence	<p>The next meeting will be the AGM on Wednesday, September 30, 2020, at 6.15 pm, via Teams.</p>	