



Risk Assessment (COVID – Primary and Secondary Schools)

Line Manager name: Susie Webster		Line Manager signature:	
Assessment No: 12		Assessment No: 12	
Date: 18 April 2022	Assessed by: Susie Webster	Location: Kaimhill School	Review date: May 2022
	Signature: <i>Susie Webster</i>	Activity: Covid-19 Risk Assessment	

What has the potential To cause harm (hazards) and what harm might result?	Who and how many people might be at risk?	What measures are already in place?	Severity	Likelihood	Risk rating	What further action (s) needs to be taken to reduce risk	By whom and by what date
COVID-19 infection	Pupils, staff and visitors	<p>Hand and cough hygiene Hand washing poster on displays at sinks.</p> <p>Hand hygiene practices in place: 1. soap and hot water 2. soap and cold water 3. 60% alcohol hand sanitiser</p> <p>Wash hands for at least 20 seconds: <ul style="list-style-type: none"> • Before leaving home • On arriving at work or other premises • After using the toilet • After breaks • Before food preparation • Before eating any food, including snacks • Before leaving work • On arrival at home </p>	3	3	9	All children reminded about importance of good hand hygiene	Class Teachers April 2022



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		<p>Respiratory and cough hygiene measures in place (cough into crook of elbow, dispose of used tissues)</p> <p>Physical distancing No requirement for physical distancing, however, physical distancing in classrooms for pupils and staff areas will be supported.</p> <p>Drama, music, dance and PE Enhanced hygiene and ventilation in place</p> <p>Soft furnishing Should be cleaned if visibly contaminated or if groups of children change during the day, on a sessional basis</p> <p>Soft furnishings used by a child who shows COVID-19 symptoms should be removed and laundered at the highest recommended temperature</p>				All children reminded about importance of good cough hygiene	Class Teachers April 2022



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		<p>Children can bring in toys from home, but these should be cleaned if visibly contaminated or shared with other children</p> <p>Face coverings Must be worn in communal areas i.e. corridors, staff rooms, dining rooms, offices when not seated. Those who want to, they will be supported to wear face coverings in classrooms and on school transport.</p> <p>Ventilation CO2 monitors in place. School process for opening windows and doors to be followed</p>			9	Parents/carers/visitors encouraged to wear face coverings in the playground.	S. Webster 04 05 2022
Contaminated surfaces	Pupils, staff and visitors	Environmental cleaning Regular surface cleaning of schools and school transport	3	3	9	Daily additional cleaning of touchpoints carries out across a school/ELC – 11.00am	Robertsons FM



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Aerosol generating procedures and close personal care	Pupils, staff and visitors	PPE to be worn (FRFM, gloves, apron, eye protection) as required	3	3	9		
Staff and pupils on the Highest Risk List	Pupils, staff and visitors	Individual risk assessment to be carried out Distance Aware Scheme supported in schools	3	3	9		
Transmission of virus from infected persons	Pupils, staff and visitors	Self-isolation Arrangements should be in place to support staff or pupils who need to self-isolate Staff and pupils are required to self-isolate if they: <ul style="list-style-type: none"> • have symptoms of COVID-19, whether they feel unwell or not • have tested positive, even if asymptomatic • are required to self-isolate for any other reason in line with the requirements set out on NHS Inform • are identified as a close contact and are over 18 years and 4 months and not fully vaccinated 	3	3	9	HT will promptly inform school community of changes to guidance	S. Webster from 18 04 2022



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Symptomatic children and adults in the setting	Pupils, staff and visitors	Staff should isolate and travel directly home. Children should be collected by parent or guardian	3	3	9		
Outbreak	Pupils, staff and visitors	No requirement to report cases. If outbreak discovered, advice and guidance will be provided by Public Health Scotland	3	3	9		